Last month you had a holiday overseas where you stayed with some friends. They have just sent you some photos of your holiday.

Write a letter to your friends. In your letter

* thank them for the photos and for the holiday
* explain why you didn’t write earlier
* invite them to come and stay with you

Dear Sir/Madam,

I am writing to appreciate your kindness, hospitability and the memorable holidays that your company made for me during my stay.

I am also grateful for the cute photos that you sent me. They really made my day when I found them in the post box and will always remind me of the joyful days that I spent in your country.

Meanwhile, I would like to apologize for not writing you earlier. From the very first day of arrival at office, I got involved in a challenging project which on time fulfillment was of great importance for the company management. As its deadline was fast approaching, I had to work longer hours and therefore I spent fewer hours at home.

In the end, I will be more than happy to invite you to my hometown for the upcoming Christmas holidays and to have the honor to be your host.

Looking forward to hearing your holiday plan and joining you here again.

Yours truly,

Mary Smith